

IT Group Madrid Visit

10–12 December 2024, Madrid, Spain, organised by colleagues from the Autonomous Community of Madrid Capital, with support from the Madrid CTIF (Centros Territoriales de Innovación y Formación). The main outcomes of the visit are the following:

1. TESSIE Toolbox

- Dominique and Silke presented the group with an update on the TESSIE toolbox, providing an overview of its functionalities and intended uses within the project.

2. Application Testing and Developer Consultation

- Members conducted hands-on testing of the application and met with the app developer.
- Verified current functionalities and discussed enhancements to meet the project's previously agreed-upon requirements.

3. Project Website Structure

- Drafted the initial website structure, focusing on providing clear, concise information.
- Main sections identified to help users understand the TESSIE toolbox and the wider project, alongside guidance materials, partner information, and communication resources.
- Discussed the proposed structure with the website developer to ensure that user-friendliness and clarity remain top priorities. This will be followed up in a January meeting. The website structure will be developed by 1st March and shown in Gannt training event. Text of different languages will possibly be added by end of May 2025.

4. Material Drafting

- Began creating a user manual to accompany the application, ensuring that end-users will have clear instructions and support.
- Prepared the introductory text to be integrated directly into the application.
- Developed a set of common questions to guide partners when filming testimonial videos, ensuring consistency and relevance across all video content.

5. Feedback Mechanisms

- Discussion about upcoming Gannt training event.
- Discussed procedures for all project partners to provide input and feedback going forward, ensuring continuous improvement and engagement.

Cultural and Educational Insights:

- The visit also included participants getting an awareness of the CTIF training institute and its teacher training programmes.

- Participants visited a culinary school and a flamenco school, enriching their cultural and educational understanding of the local context.